



Community Housing  
Transformation Centre  
Centre de transformation  
du logement communautaire



## Program Manager: British Columbia and the Territories

- Would you like to help make a difference for thousands of Canadians?
- Would you like to work with passionate, committed people?
- Do you want to contribute to the development of quality, affordable housing in British Columbia and the Territories?
- Then we want you on our team!

### Your responsibilities:

- Engage with community housing organizations, promoting the Centre's programs and projects.
- Assess the needs of the community housing sector and organizations.
- Support the creation and development of projects.
- Participate in project evaluation.
- Prepare reports outlining the developments, activities, results, strengths, and challenges of the projects.
- Participate in work committees and cross-functional teams.
- Contribute to the smooth running and overall mandate of the Centre.

### Who we are:

The Community Housing Transformation Centre (The Centre) operates across Canada to catalyze the growth of the community housing sector. The Centre achieves its mission by helping community housing providers (cooperatives and non-profit housing organizations) and their support structures (associations, federations, etc.) to find solutions to their financial and organizational challenges. To this end, The Centre offers services, sets up programs and manages several grant funds.

[www.centre.support](http://www.centre.support)  
[info@centre.support](mailto:info@centre.support)  
1-833-360-3967



## Your experience:

- University degree in administration, law, urban planning, social services, or a field related to job responsibilities.
- Relevant work experience in lieu of degree requirements.
- Knowledge of the community housing sector in British Columbia and the Territories.
- High degree of independence in the organization of work.
- Rigorous in the achievement of objectives.
- Knowledge of Microsoft Office Suite.
- Experience in fund allocation is an asset.
- Interest in learning French.
- Need to be based in British Columbia or the Territories
- Understanding of and adherence to the social values and strategic objectives of the Centre.

## Your skills

- Excellent ability to manage priorities.
- Autonomy, initiative and curiosity.
- Analytical thinking and creativity.
- Pro activity and agility.
- Adaptability and ability to work in a rapidly changing environment.
- Team spirit.

## What we offer:

- Immediate full-time employment.
- Competitive compensation, group insurance, defined-benefit pension plan. Analytical thinking and creativity.
- Full-time remote work with occasional travel: conferences, meetings, etc.
- A fast-paced, evolving work environment.
- Work-life balance.

## Are you interested in this position?

Send us your **resume and cover letter in PDF format to [info@centre.support](mailto:info@centre.support)**, specifying that you are applying for the position of Program Manager - BC and Northern Territories. Please note that we will carefully review all applications. However, only those candidates selected for an interview will be contacted.

\*The Centre is committed to diversity and inclusion. We encourage applications from Indigenous people, people of Color, individuals identifying as LGBTQIA2S+ and individuals living with a disability.



**Apply now!**  
[info@centre.support](mailto:info@centre.support)

**Salary:**  
\$66,285 to start and a raise of \$ 5,000 after the 6-month probation.

Position based in B.C.

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