Delivering your own RentSmart Certificate (RSC) course

A roadmap for Community Educators

Once you've completed the RentSmart Educator Training, you're ready to bring the program to your community.

Use this guide to prepare, access materials, and design a course that meets the needs of your groups and individuals.

1. Access Your Core Materials
These are the foundation of your course and ensure consistent, accurate delivery.

- **Educator Manual** – Download as soon as you're enrolled to familiarize yourself with the curriculum and facilitation tips.

- **Participant Manual** – Download after completing training to share with your learners as their key reference and workbook.

- **PowerPoint Slides** – Download after completing training to guide each session. Slides include all content and activity options. *All files are digital PDFs or PowerPoints with internal links and can be printed if desired.*

Community Housing
Transformation Centre
Centre de transformation
du logement communautaire

2. Explore Supplementary Resources

Extra tools help you create engaging, interactive sessions.

- **Activity Resources** (cards, printables, scenarios) bring concepts to life.
- **Appendices** (sample tenancy agreements, notices, budgets) connect learning to real–world housing situations.

  Access these through the **Educator Resources** tile on the Dashboard or the **Curriculum – Supplementary Resources** menu on the RentSmart site.

3. Adapt to Your Audience

Every group is different. Customizing activities builds trust and supports adult and trauma–informed learning.

- Slide notes identify **optional activities** and variations.
- You may omit, swap, or add activities that meet the same objectives.
- For guidance on facilitation strategies, contact **rentsmart@centre.support**.

4. Plan Your Delivery Schedule

A thoughtful schedule supports learning, reflection, and participant well–being.

- RentSmart is designed for **in–person delivery**.
- Each module takes roughly **1 hour**; six modules are best delivered over **multiple sessions** (e.g., 3 sessions of 2 modules or 6 weekly sessions).
- Aim to complete all modules within **three weeks** for continuity and retention.

rentsmart@centre.support
www.centre.support

Community Housing
Transformation Centre
Centre de transformation
du logement communautaire